GUIDE FOR AUTHORS

GENERAL

Types of article

Contributions falling into the following categories will be considered for publication: Research Paper, Review Article, Communication, Erratum.

Submission checklist

One author has been designated as the corresponding author with contact details: E-mail address, full postal address. All necessary files concerning to the manuscript have been uploaded: including keywords, all figures (including relevant captions), all tables (including titles, description, footnotes; ensure that all figure and table citations in the text match the files provided. Further considerations: manuscript has been "spell checked" and "grammar checked"; all references mentioned in the Reference List are cited in the text. Referee suggestions and contact details provided, based on journal requirements.

Submission

Our online submission system guides you stepwise through the process of entering your article details and uploading your files. Editable files (e.g., Word, LaTeX) are required to typeset your article for final publication. All correspondence, including notification of the Editor's decision and requests for revision, is sent by e-mail. Please submit your article via https://js.vnu.edu.vn/index.php/jcsce/login.

PREPARATION

Double-blind review

To facilitate the double-blind review, please include the following separately. *Blinded manuscript:* this is the manuscript without author details. It should not include any identifying information, such as the authors' names, affiliations, acknowledgements and any Declaration of Interest statement, and a complete address for the corresponding author including an e-mail address. *Full manuscript:* this is the manuscript with author details.

Essential title page information

• *Title:* concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.

• *Author names and affiliations:* please clearly indicate the given name(s) and family name(s) of each author. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.

• *Corresponding author:* clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. This responsibility includes answering any future queries about Methodology and Materials.

Abstract

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An (additional) extended abstract in English (of at least 300 words) is required for articles, which have been written in Vietnamese.

Keywords

Immediately after the abstract, provide a maximum of 6 keywords, and avoiding general and plural terms and multiple concepts (avoid, for example, "and", "of").

References style

Text: indicate references by number(s) in square brackets in line with the text. The actual authors can be referred to, but the reference number(s) must always be given. Example: "... as demonstrated [3, 6]. Barnaby and Jones [8] obtained a different result ...".

List: number the references (numbers in square brackets) in the list in the order in which they appear in the text. The cited references should be written in English (original/translated title). In the case the language of publication is not English, the original language should be stated in the round bracket at the end of the reference (*Examples*: in Vietnamese).

Examples:

Reference to a journal publication:

[1] F. Franceschini, D. Maisano, L. Mastrogiacomo, Scientific Journal Publishers and Omitted Citations in Bibliometric Databases: Any Relationship?, Journal of Informetrics, Vol. 8, No. 3, 2014, pp. 751-765, https://doi.org/10.1016/j.joi.2014.07.003.

Reference to a book:

[2] C. Koch, S. Ullman, Matters of Intelligence, Springer, 1987.

Reference to a chapter in a book:

[3] C. Lang, T. V. Nguyen, H. Katti, K. Yadati, M. Kankanhalli, S. Yan, Depth Matters: Influence of Depth Cues on Visual Saliency, in Computer Vision-ECCV 2012, Springer, 2012, pp. 101-115.

Reference to a website:

[4] B. M. Thiers (Continuously Updated), Index Herbariorum: A Global Directory of Public Herbaria and Associated Staff, New York Botanical Garden's Virtual Herbarium, http://sweetgum.nybg.org/science/ih/, 2020 (accessed on: July 12th, 2020).

Reference to a conference paper:

[5] B. Shin, K. Kim, Estimation of Shoreline Change Using High Resolution Images, 8th International Conference on Asian and Pacific Coasts, Procedia Engineering, 2015, pp. 994-1001.